

Parent meeting for Les Misérables

I. Welcome

- Introduction of the creative team
- Director: Mr. Ray Cygrymus - cygrymusr@pt-sd.org
- Assistant Director: Ms. Beth Wilmus - wilmusb@pt-sd.org
- Vocal Director: Mr. Ryan Perrotte - perrotter@pt-sd.org
- Musical Director: Mr. Milt Barney - barneym@pt-sd.org
- Choreographer: Mr. Shaun Rolly - srolly@hotmail.com
- Tech Director: Mr. Chance Fornear legoctf@gmail.com and Mr Sean Sullivan sullivan1337@gmail.com
- Producer: Mrs. Kelly Barefoot - barefootk@pt-sd.org

II. Attendance

- Scheduling is very complex for this show
- Conflicts - Students must notify the director in advanced via email of a conflict at cygrymusr@pt-sd.org. Excusing a conflict is at the discretion of the director. Students are allowed **three** excused conflicts through **March 12th**. After **March 12th**, students cannot miss rehearsal for any reason.
- Absences - If a student does not attend at least a half day of school, he may not attend rehearsal. Absences for illness are considered excused absences from rehearsals. Please notify Mr. Cygrymus via email when a student is absent from school. Please cc the student directors as well.
- Unexcused absences - If a student fails to attend more than **two** rehearsals without notifying the directors in writing, he/she may be removed from a number or excessive absences may result in removal from the show.

III. Rehearsal schedule

- The calendar for January was sent and handed out to students. All schedules will be sent via Edmodo. Students receive daily reminders about rehearsals via Edmodo. If you would like to sign up to receive these alerts, please visit www.edmodo.com. Once you have created a free account, select how you would like to receive your alerts, and confirm your cell phone or email, please enter our code: **bi9iuh**. It's case-sensitive and will lock in two weeks. Please email Ms. Wilmus at wilmusb@pt-sd.org with schedule questions. Please do not post questions to Edmodo.

IV. BIOS/HEADSHOTS

- Bios will be electronically submitted by **Monday, February 13th**. The link was sent out via Edmodo. Headshots will be taken immediately after school in the photography studio on **Monday, February 13th** —Everyone, including tech, needs a headshot and must come on that day.
- Bio link: <https://goo.gl/forms/IHw0nj5cbQ9Ak4fx1>

V. Ads

- ALL CAST, crew, and pit musicians are encouraged to sell 1 ad for this show.
- Due date for ALL ads, personal or business, is **MONDAY, FEBRUARY 13th**. No late ads will be accepted.
- See separate ad forms for pricing and detailed information

VI. Publicity

- T-shirt information and link has been sent out. T-shirts will run \$10 or \$12 and \$18 for hoodies. Here is the link : <https://goo.gl/forms/XyGS2pDZqRILLRAv1>
- Checks should be made payable to Peters Township High School and in the memo line please write: Les Mis T-Shirts
- Posters and yard signs are being created and will be available for distribution in February.

VII. Tickets

- Costs: \$10 students/seniors, \$15 adults
- We will be using Ticketleap again. Mrs. Barefoot will also be offering Live Ticket Sales here at the HS. There are no processing fees if purchased live. Live Box Office hours will be held in the high school lobby on **Saturday, February 25th from 10am-1pm** and again **Saturday, March 25th from 10am-1pm**. Online ticket sales will be suspended during Live Box Office hours.
- Online tickets will go on sale **Monday, February 20th at 8am** via TicketLeap. The link to purchase tickets online is: <https://pths.ticketleap.com/les-miserables/>
There is a \$1.50 (student/senior)/ \$1.75 (adult) processing fee added to each ticket when purchased online. All major credit cards accepted. All sales final.

VIII. Costumes

- We will be supplying most of the costumes for the students. We will have a costume fee of **\$20** per student. This fee will be due by **February 13th**. All checks should be made payable to Peters Township High School with Les Miserables costume fee in the memo line.

- Each student will supply their own footwear which depend mostly on their parts. There will be a detailed list of what each type of character after we finalize costumes with Spotlight Costumes.
- We will be asking for donations of shawls and old looking blankets.

IX. Tech days

- Students will be required to attend certain mandatory tech days as well as the strike/clean-up day after the show is over.
- Each student is require to do **4 hours** of tech time

X. Parent volunteers

- We encourage parents to volunteer if they have experience in the following areas:
 - Costumes - we made need extra aprons, bonnets, vests and peasant skirts made
 - Set design or construction
- Please email Ms. Wilmus at wilmusb@pt-sd.org if you would like to get involved in one of these aspects of our production.
- Things to look out for (props, set dressing)

XI. Parent Preview Performance

- **Wednesday, March 29th**

XII. Sunday Matinee Cast, Crew and Pit Banquet

- The creative team will be having a reception after the Sunday matinee as a cast banquet.